

# INVOICE



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Date: January 18, 2016  
 Invoice # SAMPLE

Not Just Another Dance Studio  
 833 Upper James Street, Rear Unit  
 Call or Text (905) 529-9885  
 Email: amanda@notjustanotherdancestudio.ca

TO Parents Name:  
 Parents Phone Number:  
 Parents E-Mail:  
 Birthday Girl:

SALESPERSON	JOB	PAYMENT TERMS	DUE DATE
AMANDA	Dance/Face Painting Birthday Party	Due at Party	DUE AT PARTY

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
	<p><b>PARTY BOOKED FOR SATURDAY, MARCH 14, 2015 FROM 11AM-1PM for a total of 12 children.</b></p> <p>BIRTHDAY PARTY PACKAGE INCLUDES THE FOLLOWING:</p> <ul style="list-style-type: none"> <li>- 2 Hour rental of studio for birthday party (Studio will be opened 15 minutes before your scheduled party to allow set-up time. Please exit premises no more than 10 minutes after the end of your party to avoid overtime charges.)</li> <li>- 45-minute dance class in Ballet, Jazz, Hip Hop, or a combination of styles is available. The dance class typically includes a warm-up, corner work, dance combination(s), and some creative movement or dance games. Dancers can wear bodysuit/tights with dance shoes, or something they can move in such as yoga or stretch pants with a t-shirt and bare feet.</li> </ul> <p>What we do not provide (and you need to bring):</p> <ul style="list-style-type: none"> <li>- Food, Cake, and Drinks (please ensure all food brought into the studio is nut free!)</li> <li>- Plates, napkins, serving bowls/plates or cups.</li> <li>- Parents are responsible for "entertaining" guests during the food portion of the party. Staff will be on hand to assist.</li> </ul> <p><b>SAMPLE PARTY ITINERARY:</b>                      10:45am Studio is opened.                      11:00am Guests begin arriving, and face painting is started.                      11:30am Dance Class begins.                      12:15pm Snacks and/or food in the waiting area followed by cake (chairs/tables provided).                      12:35pm Open presents in the studio.                      12:50pm Parents arrive to pick up guests, and watch a performance.</p> <p><b>ADDITIONAL OPTIONS:</b></p> <p><b>Face Painting \$80.00</b> + HST for up to 12 guests (using only cosmetic grade paints, glitters and adhesives that follow all EU and FDA guidelines).  <b>Loot Bags \$9.99</b> + HST each. Contains 5 items plus candy.  <b>8" Square Ballerina Cake \$25.00</b> + HST. Approx. 10-12 slices.                      Ask us about tutus available to purchase for your guests or birthday girl!                      Contact the studio to add to your special day!</p> <p><b>Rescheduling/Cancelation:</b> Should you need to reschedule your event, please do so at least 7 days prior. We will make every effort to meet your needs, but cannot guarantee availability on alternate dates. In the event that NJADS Inc. is not available, your deposit for the original date will be forfeit for parties cancelled with less than 7 days notice.</p> <p><b>PAYMENT POLICY:</b></p> <p>\$50.00 deposit is required to reserve the date of your party. Deposit is non-refundable 7 days before the party. Balance is due at the start of the party via cash. If you wish to pay balance owing via credit card, it must be paid at least 24 hours before the party date.</p> <p>Customer Signature: _____</p>	<p>PARTY PACKAGE</p> <p>HST</p>	<p>\$</p> <p>\$</p>
		<b>SUBTOTAL</b>	\$
		<b>DEPOSIT OWING</b>	\$50.00
		<b>BALANCE OWING</b>	\$

HST #80349 3907 RT0001

Thank you for your business!